

Winchester Chapter of the Izaak Walton League
Board of Directors Meeting 5/5/20

Minutes

Due to the COVID-19 restrictions, this meeting was held using Zoom web conferencing hosted by Al Stitt.

Call to Order/Roll Call

President Dan Arico called the meeting to order at 7:00 PM and Patty volunteered to record the minutes. President Dan then requested the roll call.

Board members in attendance: Dan Arico, Chris Barltrop, Mike Harper, Richard Gorman, Al Stitt, and Patty Nunn. Board members absent: John Suter and Harold Whitacre.
Quorum requirement met.

Others in attendance: Dave Prater, Range Chair and Mark Prater.

Dan asked if there are any objections to the meeting Agenda. Hearing none, the Agenda was accepted.

Dan asked if there were any objections to the Secretary's Report from the April 7th Board Meeting. Hearing none, the Secretary's Report was approved.

Treasurer's Report. Treasurer Chris Barltrop reported that the monthly financial reports were released earlier in the day for review. Treasurer's Report as of 4/30/2020:

- BB&T (Truist) accounts reconciled. As of 4/30/2020, our ledger BB&T account balances were \$19,792.10 in the operating account and \$50,000 in the CD. The ledger balance on our credit card was \$1,367.43. This gives us a total cash availability of \$68,424.67. Financial statements have been sent to the Webmaster (Richard Gorman) for posting and will be posted on the Chapter House bulletin board.
- Membership income YTD through 4/30/2020 has been \$54,573.00, down from \$57,146.00 for the same period last year. Gross income was \$62,000.11, ahead of last year's \$60,346.85.
- YTD expenses have been \$16,852.27, down from \$28,358.95 last year, yielding net income of \$45,147.84, up from \$31,987.90 at the same point last year.
- Refurbishing our bathrooms is necessary, including taking up part of the concrete floor to replace the corroding cast iron piping. Cost TBD. Given that we will not be hosting group activities we will have the time to go through a full competitive bid process – David Prater is providing oversight.
- The Johnny Blue unit at the campground has been withdrawn since that is now closed – two sani-station units ordered for the R/P range and fish station have been delivered.

Dan asked if there were any questions or objections to the Treasurer's Report, hearing none, the Treasurer's Report was accepted.

Membership Report. Richard Gorman, Membership Director, reported that seven new membership applications received (5 family and two individual). He proposed a resolution and moved to approve the

new members, seconded by Patty and motion passed as documented in attached resolution. He discussed the potential of scheduling the 15 members that missed new member orientation on July 12th – ensure separation and do a ½ day session. As soon as the COVID restrictions are lifted, he will schedule a range qualification for existing members the following weekend, most likely June. These dates assume the COVID-19 restrictions are removed.

President's Report

Elections

Dan surveyed the group to determine who will remain on the Board. Dan Arico, Harold Whitacre, and Richard Gorman have another year. Richard does not want to do membership again. Patty Nunn and John Suter desire to run. Mike Harper and Al Stitt will be leaving the Board, but may still be involved in other roles to continue helping the chapter. Members who have expressed interest include Adam Forman, Paul Sattler, Grant C. Javersak, Fran Block, and Tino Peabody.

It was recommended that the New Board do a week-end Board Orientation retreat. Dave Prater volunteered the Board Management Training Session using the training material he developed for the 2016 WIWL Board. The Board agreed this would be helpful.

Resolutions for National Convention Gun show table. The Gun show scheduled May 16-17 has been cancelled. Next opportunity will be Oct 10-11.

Facilities

Plumbing. Dave and Mark Prater met with Trevor and two cohorts from Strosnyder Plumbing. They could not get into the Men's Bathroom for a physical inspection due to a broken lock on the door handle but will submit a preliminary bid by next week based on the verbal information given them. Due to the physical size of the Women's Room, only 1 toilet stall will fit without knocking out the walls and enlarging the space. All the main plumbing is in the wall. We may need to knock out the walls, possibly forcing a single stall in the woman's bathroom. In addition, current piping may not meet today's standards. Whatever is done will need to meet ADA requirements. They walked through the kitchen to find ways to improve sanitation (e.g., add a mop sink, place a three-hole sink, etc.). They recommended that the kitchen and plumbing be integrated because there is overlap in the efforts.

We discussed that to perform this project, we should invoke a one-time membership assessment. Specifics were not discussed.

We discussed using their preliminary bid as a template to compare with other bids. David Prater indicated that 3 bids given the scope of the project should be considered and the bids should be done by line item so we can phase the project due to the structural issues and high cost of the project. We need to get ADA, septic and other state & local compliance areas on anything we plan to do.

In addition, Dave suggested that the Board consider funding a paid position for a qualified QA Director to oversee the project. Dave recommended Steven Rhodes as he has the qualifications and spent his time to temporarily fix the previous issues with past bathroom drain problem (supposedly fixed by a paid vendor). Mark and Dave are doing the best they can to get things up and running as quickly as possible.

Range Committee. Paul Arienti volunteered to join RSO flying Squad that will begin visiting Range(s) at random times to ensure compliance with Range Regs, RQ requirements and safe handling by Range Users. Violators will be written up for BOD disciplinary action. The concern of the RSOs/ROs is that the Board may be too lenient and not fully back their calls. The current Phase 1 and 2 range operations are extended until June 10th.

Pistol Range Berms. We are trying to obtain dirt for Berm renovations and volunteer, Steven Rhodes is assisting. Dave also mentioned that Jim Sherry had questioned the position of the new Yellow Range Limit Pole at the 100 yard line. That open space will be raised when we obtain dirt for the berms and will be used to conduct specialized NRA "draw and fire" classes for advanced shooters. Jim's concern is that members might use it to shoot non-paper targets in violation of current Range Rules. The RSO Flying squad will be watching that area carefully.

E & T Committee Report. All classes have been canceled, but RSO information has been set to participants to begin their study.

Lake & Conservation. Mark reported that they sold 9 worm containers. Mark requested to obtain a short table to move the cooler into the corner so it is out-of-the-way for guests who may rent the facilities.

Adjournment. Richard made the motion to adjourn the meeting and was seconded by Al. Dan asked if there was further discussion needed and hearing none, he called for the verbal vote which was unanimously approved. Meeting adjourned at 8:45pm.