



# Winchester Chapter Izaak Walton League of America

## Board of Directors Meeting May 1, 2018 7:00 PM

**Call to Order/Roll Call:** The May 2018 meeting of the Winchester Chapter Board of Directors was called to order at 7:00 pm. Officers and Directors present were Dan Arico; Jim Sherry; Harold Whitacre; Al Stitt; Chris Barltrop; Butch Kramer; Paul Strawderman. A quorum was established. The proposed agenda (Attachment 1) was adopted by acclamation. Guests in attendance are listed on Attachment 2. Two Deputies from the Frederick County Sheriff's office were also in attendance.

### **Required Business:**

The minutes from the April 3, 2018 BOD meeting were found to require no corrections and have been submitted to the Chapter Web Master for posting.

### **Treasurer's Report:**

The Treasurer was out of town; the Treasurer's report will be distributed to the Board members shortly after his return.

### **Scholarship Committee Report:**

Committee Chair Ray Palladino reported that six scholarship applicants had been approved by the Committee to be awarded individual scholarships in the amount of \$1,000.00 each. The minutes of the final Committee meeting are found at Attachment 3. The Board approved the awards in accordance with the 9-2017 Scholarship resolution found on the Chapter website <https://www.winchester-iwla.org/management> under the Other heading.

### **Election Committee:**

Two resolutions were introduced:

- The Board approved a resolution to change the election procedure to require that each candidate for the Board of Directors must receive at least 50% of the votes cast at the annual election to be elected to the Board; this resolution also appoints Butch Kramer as Chair of the Election Committee along with three Chapter members who are named to the Committee; see Chapter website at <https://www.winchester-iwla.org/management> under the Committee heading.

**Range Report:**

Dave Prater reported that there will be a Range Committee meeting on May 15<sup>th</sup> at 7:00 pm in the Chapterhouse.

- The Board approved a resolution appointing the Range Committee; see Chapter website at <https://www.winchester-iwla.org/management> under the Committee heading.

**Disciplinary Committee:**

- The Board approved a resolution appointing J. Sherry as chair and Bill Moran and Rick Hill as members of the Chapter Disciplinary Committee; see Chapter website at <https://www.winchester-iwla.org/management> under the Committee heading.

**Facilities Use:**

The Board approved a resolution for Trail Life Troop 1212 to use the Chapter campgrounds on May 26-27, 2018; see Chapter website at <https://www.winchester-iwla.org/management> under the Board heading.

The Board approved a resolution for use of the Chapterhouse; see Chapter website at <https://www.winchester-iwla.org/management> under the Board heading.

**Robert's Rules of Order in Brief:**

The Board approved the purchase of several copies of the publication, "Robert's Rules of Order in Brief," to help current and future Board members understand and conduct Board business in accordance with Robert's Rules of Order.

**Old Business:** None introduced.

**New Business:**

The Board expressed appreciation for the excellent job Ron Richards has done repairing the Chapter roads and keeping the grounds maintained and looking beautiful. Thanks, Ron.

The Board expressed appreciation for the superb job Vernon Guidry has done redesigning the Chapter newsletter and upgrading and expanding content. Thanks, Vernon.

**Executive Session:**

Paul Strawderman called for an Executive Session of the Board. The Board approved moving to Executive Session at 8:45 pm. Executive Session ended at 8:48 pm. No decisions resulted from the session.

**Adjournment:** The meeting adjourned at 8:49 pm.

Board of Directors Meeting May 1, 2018

Submitted by:

/s/ J F Sherry

James F. Sherry

Chapter Secretary

**Announcements:**

Membership meeting: Thursday, May 17, 2018, 7:00 pm (dinner at 6:15 pm)

Board of Directors meeting: Tuesday, June 5, 2018, 7:00 pm

Membership meeting: Thursday, June 21, 2018, 7:00 pm (dinner at 6:15 pm)

**Attachments:**

1. Agenda
2. Guest list
3. Scholarship Committee Report

**Attachment 1**

**Winchester Chapter of the Izaak Walton League  
BOD Meeting 5/1/18**

**Agenda**

**Call to Order/Roll Call**

**Adoption of the Agenda**

**Secretary Report**

**Treasurer Report**

**Scholarship committee report**

**Election Committee**

**Range Committee**

**Disciplinary Committee**

**Resolution on discipline**

**Resolution on Amendment #3 to the Bylaws**

**Facilities Use**

**Trail Life camp out**

**Raybuck Birthday Party**

**Morris Graduation Party**

**T-shirts for volunteers (need a resolution)**

**Roberts Rules of Order In Brief**

**New Business**

**Adjournment**

**Attachment 2**

**Board Meeting guest list**

In addition to the Board members mentioned above, the following members attended the Board meeting:

S. Kugler  
S. Rhodes (did not sign in as requested)  
E. Padgett  
R. Palladino  
B. Callahan  
M. Prater  
D. Prater  
T. Wagner  
D. Martin

Frederick County Sheriff's office Deputies in attendance:

S. Gregory  
A. Roper

## Attachment 3

**WINCHESTER CHAPTER OF THE IZAAK WALTON LEAGUE OF AMERICA**  
***Minutes of the Scholarship Committee Meeting***  
***Wednesday, April 25, 2018 held at the home of Lou Knapp & Jan Cervaney***

**Members Present:** Chair, Ray Palladino, Lou Knapp, Jan Cervaney and Gil Markbein

Also present was Jim Sherry, Oversight Board member

**Call to Order:** The meeting was called to order at 3:15 pm

1. Receipt and disposition of applications received after the April 15, 2018 deadline: Five applications were received by the committee after the deadline due to the Club having changed PO Box numbers (from 2954 to 2955) and our application had the #2954 number. The committee decided that it was through no fault of the applicants that applications were delayed and that all applicants deserved a review of their efforts. All applications were accepted, reviewed, and included in the final selection process.
2. Ray Palladino brought to the attention of the Committee that Mike Mercer previous discussed with Ray that he would like his son to apply for a Scholarship, however, no application has been received. The Committee did not take any action but will defer it to the Board of Directors for consideration at a later date since it's outside of the purview of the Scholarship Committee.
3. Lou had prepared a matrix that summarized and ranked the applicants by evaluated score. Five applicants were clearly rated in the top spots and it was decided to recommend award of only five scholarships to these top five candidates that had the highest rankings. Summary matrix is available in the working files and not disclosed herein to protect identity of all applicants.
4. That same evening of the committee meeting, Ray Palladino received a call from Jack Weeks (Treasurer) who had picked up another late arriving application at the post office that day. To be fair and consistent the application was reviewed and received a very favorable score that ranked it with the five superior applications that were to be recommended for award. The Committee decided to change their recommendation to include this application and to recommend award of six applications in total to the Board on May 1, 2018. Ray Palladino will make that presentation to the BOD.
5. Pending Board acceptance and approval of the Committee's recommendation, presentation of the scholarship award letters and checks will be made by Board or Committee members at high school award ceremonies or handed out or mailed to the individuals as appropriate and once full details about the ceremonies have been learned.

A motion was made, seconded and approved to adjourn the committee at 4:30 PM.

Submitted,

Ray Palladino