IWLA 501(c)(3) Compliance Check List

The League has developed this brief check list to help chapters and divisions track their submissions and to simplify the process of reporting when certain documents do not have to be submitted. Please use this form and include it when returning copies of the relevant information to the national office. Thank you.

Chapter / Division Name: Winchester, VA

Please check the appropriate response:

By-laws
- (●) Enclosed
- ( ) Not amended since last submission
  Date most recently amended 5/16/2019

Articles of Incorporation
- ( ) Enclosed
- (●) Not amended since last submission
  Date most recently amended 8/4/2015

IRS Form 990, 990 EZ or 990 N Postcard
- (●) Enclosed
- ( ) Extension requested (please enclose copy of request form and IRS approval)

State Corporate Filings for 2018
- (●) Enclosed
- ( ) State filings not required

Proof of Insurance *
- (●) Certificate Enclosed
- ( ) Chapter does not own, rent or lease property

Chapter / Division Questionnaire
- [✔] Enclosed

* a copy of a canceled check paying the premium is not acceptable proof of insurance

BYLAWS

of the

WINCHESTER ISAAK WALTON CLUB

Doing Business as the

WINCHESTER CHAPTER OF THE IZAAK WALTON LEAGUE

("WIWL" or "CHAPTER")

Effective as of May 16, 2019

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ARTICLE I. MISSION

SECTION 1. THE WIWL IS A CHAPTER OF THE IZAAK WALTON LEAGUE OF AMERICA, INC. ("IWLA") and shares the IWLA's mission – To conserve, restore and promote through educational activities and scientific endeavors the sustainable use and enjoyment of our natural resources, including soil, air, woods, water, and wildlife, and engage more people in sustainable outdoor recreational and conservation opportunities.

SECTION 2. THE WIWL IS AFFILIATED IN THE NATIONAL ORGANIZATION KNOWN AS THE "IZAAK WALTON LEAGUE OF AMERICA, INC." 501(C)(3) designation by the IRS as a non-profit organization established for the public good and operates within the conditions imposed by the IRS to maintain that tax-exempt status.

SECTION 3. THE WIWL OWNS ITSELF – its members contribute to the maintenance and enhancement of the Chapter, its programs, facilities and other assets, but have no beneficial ownership in those facilities or other assets.

ARTICLE II. MEMBERS

SECTION 1. PLACE OF MEETINGS. All meetings of the Members shall be held at such place within the Commonwealth of Virginia, as from time to time may be fixed by the Board of Directors. The latest edition of Robert's Rules of Order shall govern all proceedings of any meeting of the Members, except as otherwise provided in these Bylaws.

SECTION 2. ANNUAL MEETINGS. The annual meeting of the Members for the election of Directors and Officers shall be held each year on the third Thursday of June commencing at 6:30 p.m.

SECTION 3. NOTICE OF MEETINGS. Regular meetings of the Membership shall be held on the third Thursday of each month.

Regular meetings may be cancelled or rescheduled by the President, if necessary on short notice, based on weather or other considerations, such as holidays.

Special Meetings. Written or printed notice stating the purpose, place, day, and hour of every meeting of the Members at which a vote is scheduled, shall be mailed not less than ten (10), nor more than sixty (60) days, before the date of the meeting, to each Member entitled to vote at such meeting, at his or her address which appears in the records of the Chapter.

In lieu of mailing, notice of these meetings may be posted on the Chapter's Website and/or Facebook page, included in the Newsletter, and/or notified by e-mail to the address on file.

SECTION 4. QUORUM. The Members present will constitute a quorum at any duly called meeting, if the notification requirements set forth in Section 3 above have been met, except for initial approval of Chapter bylaws which requires 10% of the paid membership.

SECTION 5. MEMBERSHIP. Membership in the Chapter shall be open to any person of good character who meets the membership standards promulgated by the Board of Directors; standards may be amended from time to time as the needs of the Chapter indicate. The Board of Directors may establish membership caps, and may establish geographic restrictions, both of which will be published as policy statements to be made available to the members.

Members in the Chapter must also be members of the IWLA National organization. Membership may be either Regular (Individual), Family, Student or Youth, as defined in the National IWLA bylaws.

It is the policy of the Chapter to hold its Membership open to all individuals meeting its Membership Standards without regard to race, color, national origin, religion, sex, age, sexual orientation or disability; and no person shall be excluded from Membership or be denied the benefit thereof on such basis.

Any member who has been suspended or expelled shall have the right to appeal to the State Division governing board according to the bylaws of the Virginia Division. The decision of the Virginia Division shall be final.

SECTION 6. VOTING. At any meeting of the Members each Regular or Family Member is entitled to vote on any matter coming before the meeting and shall, as to such matter, have one (1) vote (each). Student and Youth Members are not entitled to vote.

Election of Directors may be conducted in person on the designated day of the election or in advance, using hard copy or electronic balloting, in accordance with the Election and Voting Procedures

established from time to time by the Board and published on the Website and mailed to all members of record at least 30 days prior to the election day.

SECTION 7. DUES. The Annual Membership Dues and all other fees associated with Membership and/or initiation shall be evaluated by the Board of Directors each year. Any changes to such fee structure shall be approved by a two-thirds vote of the full Board of Directors.

National and State Membership Dues shall be as determined from time to time by the Izaak Walton League National organization.

SECTION 8. DISCIPLINE AND TERMINATION OF MEMBERSHIP. The Chapter shall be the judge of its own membership, subject to the restrictions of the National and Virginia Division constitutions and bylaws. Members may be suspended or expelled only upon proper showing of cause. All charges must be supported by affidavit by the accusers. No member in good standing shall lose his membership until given a fair trial in such manner and form as the state division bylaws and the governing board of the Virginia Division shall prescribe.

Any Member, who by his or her conduct, violates the ethics or any of the Membership Standards and Code of Conduct, or the Rules and Regulations of the Chapter or National Organization, including but not limited to:

a) Behavior on the ranges that violates posted Chapter or NRA rules and regulations or is otherwise dangerous to other members;

b) Shooting or permitting others to shoot on ranges that have been declared closed by the Board or Range Committee;

c) Derogatory or factually incorrect information about the Chapter or any of its members disseminated either by electronic, written or verbal means;

d) Disruptive and/or abusive behavior;

e) Verbal or physical actions or neglect that might bring emotional, psychological or physical harm, or humiliate any individual;

f) Pursuing or threatening to pursue a factually or legally baseless civil action against the Chapter or any Chapter member that concerns any Chapter activity;

g) Filing with any federal, state, or local law enforcement or regulatory enforcement agency or body a factually or legally baseless complaint that concerns any Chapter activity; and/or

h) Nonpayment of dues by the due date;

may be expelled from Membership or disciplined by a two-thirds vote of the full Board of Directors at any Board meeting, or a vote of 2/3 of the membership present at a special disciplinary meeting of the membership, provided the subject Member has been given at least ten (10) days' notice through written correspondence sent to the subject Member's recorded home address (by certified mail return receipt) and/or e-mail of the proposed action and is given an opportunity to be heard before the Board. All charges must be supported by a signed written statement.

Any member who has been suspended or expelled shall have the right to appeal to the State Division governing board according to the bylaws of the Virginia Division. The decision of the Virginia Division shall be final.

ARTICLE III. BOARD OF DIRECTORS

SECTION 1. ROLE OF THE BOARD OF DIRECTORS. Reports to the Membership, responsible for but not limited to:

a) Establishing the policy framework for the WIWL Chapter through review and approval of Chapter objectives and the Operating Policies and Procedures needed to achieve those objectives.

b) Appointing Board Members to the Management team and delegate operating authority to that team, subject to continued satisfaction with performance.

c) Reviewing and approving the annual budget that provides spending authority to the Management team. Review and approve additional budget requests as may occur from time to time for unanticipated, new or expanded activities. The budget shall serve as a planning tool to guide the allocation of resources – it shall not constrain essential repairs that may be required to protect the Chapter's assets.

d) Reviewing and approving outside service providers, including legal and accounting support, and changes to contracted services.

e) Reviewing and approving new program initiatives, significant expansions of existing programs, and re-alignment of existing programs, with focus on expanding WIWL's contribution to the Public Good in compliance with its 501(c)(3) status.

f) Documenting Board decisions and ensuring adequate deliberation of supporting facts and arguments.

g) Providing oversight of WIWL activities to ensure compliance with the objectives of the Izaak Walton League of America and sound management practices.

SECTION 2. COMPOSITION OF THE BOARD OF DIRECTORS. The Chapter Board of Directors is composed of up to twelve (12) Directors, from whom the Chapter Officers will be selected. Candidates for election to the Board must receive at least 25% of votes cast in the Board Elections or be appointed by at least a 2/3 majority of the serving Board members. The Chapter Officers are the President, Vice-President, Secretary, Treasurer and Membership Director. No Board Member shall hold more than one (1) Office or position on the Board or have more than one (1) vote.

SECTION 3. RESPONSIBILITIES OF THE BOARD OF DIRECTORS. The Board of Directors shall establish the policy framework needed to manage the Chapter for the benefit of its Members and to fulfill its public obligation under its 501(c)(3) status, in compliance with the objectives set by the Izaak Walton League of America, Inc. It shall act prudently, fairly and equitably when exercising its fiduciary and management duties and shall arrive at decisions within its authority for which there is a reasonable basis. The Board of Directors shall use its discretion and judgment and shall not be influenced by any consideration other than what they believe to be in the best interest of the Chapter. The Board of Directors shall make such rules and regulations as are necessary for the use and management of the Chapter, control of the expenses and liabilities of the Chapter and shall take appropriate action to protect the assets of the Chapter.

SECTION 4. QUORUM. A quorum for conducting business at meetings of the Board of Directors shall be 2/3 of the members of the Board of Directors then in office, including at least one (1) Officer. All resolutions and decisions brought before such quorum Board meetings must be approved by majority vote of the Board Members present, except as otherwise required in these bylaws.

SECTION 5. ELECTION AND TERM. Only Members in good standing as defined in the Chapter Rules and Regulations shall be eligible to serve on the Board of Directors. Failure to renew membership by the end of the previous year will terminate Board membership, subject to a vote to reinstate by a majority of the remaining Board members once membership has been renewed.

Regular Chapter elections will be held at the June membership meeting. A slate of up to twelve (12) members in good standing will be elected to the Chapter Board of Directors in accordance with Chapter election procedures. Each year, up to six (6) Directors will be elected to a two (2) year term. If more than six positions need to be filled, the remaining positions will be filled by Directors elected to a one (1) year term, with allocation to the two-year term based on highest vote count.

Immediately following the election of the Board of Directors, the new Board will meet to select Chapter Officers. Officers shall serve a one (1) year term. The term of any Officer may be terminated at any time, either through a written statement by the incumbent relinquishing the position, or by a 2/3 vote of the other Directors. Any replacement will be selected by a majority of the Directors.

Directors are limited to three (3) consecutive terms without a break in service. Any Director who has reached his or her term limit may not serve in any Officer capacity on the Board of Directors for a period of one (1) year.

SECTION 6. REMOVAL OF A DIRECTOR. A Director may be requested to relinquish his or her position by majority vote of the remaining Board of Directors if he or she is:

a) Absent from three (3) or more Board of Director meetings per year without prior notification (June-June);

b) Absent from three (3) or more Chapter Membership meetings per year (June-June) without prior notification;

c) Failing to perform his or her position responsibilities at any time for more than forty-five (45) consecutive days;

d) Failing to actively participate in discussions and Chapter activities;

e) Not leading or actively participating in a committee at any time for more than forty-five (45) consecutive days;

f) Unable to perform his or her position responsibilities due to uncontrollable circumstances for more than forty-five (45) days;

g) Found to have violated Chapter or National bylaws, or the WIWL Membership Rules and Regulations approved by the Board from time to time;

h) Found to have terminated membership in the Chapter, either voluntarily or involuntarily; or

i) Found to have violated the fiduciary requirements of the Chapter's 501(c)(3) status.

If a Director refuses to relinquish his or her position when requested by the Board of Directors, then a Motion to Remove the Director must be made at a Chapter Membership meeting and majority approval obtained. Such vote by the Chapter Membership shall be by secret written ballot. Count of ballots shall be completed by designated individuals and a witness designated by the Director in question.

SECTION 7. APPOINTMENT TO THE BOARD. If a vacancy exists or occurs during the year in any one (1) or more Director positions, for any reason, the Board of Directors, at any regular or special meeting, may fill any vacancy(ies) by appointing Director(s) who shall hold office until the next regular election.

SECTION 8. MEETINGS AND NOTICES. Meetings of the Board of Directors shall be held at times fixed by resolution of the Board, or upon the call of the President or the Secretary or upon the call of a majority of the Members of the Board. Notice of any meeting not held at a time fixed by a resolution of the Board shall be given to each Director at least forty-eight (48) hours before the meeting at his or her residence or business address, or by delivering such notice to him or her by hand delivery, by telephone, by e-mail or by other electronic means at least forty-eight (48) hours before the meeting. Any such notice shall contain the time and place of the meeting but need not contain the purpose of any meeting. Meetings may be held without notice if all of the Directors are present or those not present waive notice before or after the meeting.

SECTION 9. ACTION BY DIRECTORS WITHOUT MEETING. Nothing herein contained shall be construed to prohibit the taking of action by the Board of Directors without a formal meeting on time sensitive issues, providing that such action is through written resolution circulated to all Board Members with voting responses to and tallied by the Secretary.

ARTICLE IV. CHAPTER OFFICERS

SECTION 1. ROLE OF CHAPTER OFFICERS. Appointed by the Board to serve as the Management Team for the day to day management of the WIWL within the policy framework and budget approved by the Board. Chapter Officers' responsibilities include, but are not limited to, making all operating decisions within their assigned areas of responsibility as outlined in job descriptions approved by the Board from time to time and within approved budgets where the expense is discretionary, as needed to ensure the sound management of the WIWL.

SECTION 2. THE PRESIDENT shall be the Chief Executive Officer of the Chapter and serve as the Chairman of the Board of Directors. The President shall preside at all Chapter meetings and perform other duties as ordinarily pertain to the office, including but not limited to:

a) Setting the agenda and running the Board meetings to ensure that all opinions are shared and given equal value and for building consensus on issues affecting the future of the Chapter;

b) Making all operational decisions, including delegating such authority to Chapter Officers as needed to ensure operational efficiency;

c) Facing outwards to improve relations with the community, including encouraging new membership, and with IWLA State and National;

d) Appointing Committee Chairs and providing guidance on committee operations;

e) Leading the management process within the Chapter and ensuring compliance with all IWLA, IRS, legal and regulatory requirements for the operation of the WIWL as a 501(c)(3) chartered Chapter of the IWLA;

f) Ensure that orders and resolutions of the Board are carried out;

g) Sign all mortgages, leases, deeds and other written instruments including promissory notes and long-term contracts as the Board may approve from time to time;

h) Fund Raising/ Community and Donor Outreach; and

i) Exercise such duties as may be required of him/her by the Board.

SECTION 3. THE VICE PRESIDENT shall act in the place and stead of the President in the event of the President's absence and perform such duties as may be required of him/her by the Board.

SECTION 4. THE SECRETARY shall cause the minutes to be kept of all meetings and proceedings of the Board and membership and shall draft communications and keep accurate records in electronic and/or hardcopy permanent form of all corporate documents, board resolutions, meeting minutes and related documents, and policies and procedures, and perform other duties as assigned by the Board.

SECTION 5. THE TREASURER shall be responsible for and perform duties related to the finances of the Chapter.

a) The Treasurer shall have the primary responsibility for protecting the financial condition and performance of the Chapter, and for ensuring that Chapter funding is used in conformity with the provisions of the IRS code governing 501(c)(3) organizations, if necessary questioning any expenditure decision that in his/her judgement, could jeopardize the Chapter's tax-exempt status and compliance with IWLA guidelines;

b) Cause all monies of the WIWL to be deposited in appropriate accounts and disbursed therefrom within the limits of the annual budget, or as directed by resolution of the Board or by the President, sign purchase orders and short-term contracts within the scope of the budget;

c) See that proper books of account are kept, and reports thereof made to the Board and the Annual Meeting of the members;

d) Be the chief Officer responsible, with the assistance of the Finance Committee, for the preparation of the annual tax returns;

e) Interface with the Finance Committee, outside accountant or auditor as needed, and government agencies as may be required;

f) Maintain the membership records within the accounting system, including the names of all members, their addresses as registered by such members, and such other personal information as may be necessary; and

g) Exercise such duties as may be required of him/her by the Board.

Upon the Treasurer's vacating the office, he or she shall turn over to his or her successor all funds and records in his or her possession belonging to the Chapter. A financial review, the extent of which will be determined by the Chairman of the Chapter Finance Committee, shall be conducted within thirty (30) days of the Treasurer vacating the office. The Treasurer and other Officers/Directors of the Chapter handling money shall be bonded under the Chapter's blanket insurance policy.

SECTION 6. THE MEMBERSHIP DIRECTOR shall serve as the primary point of contact for potential, new and existing members, mobilize members in support of the Chapter's activities, and perform other duties as assigned by the President.

SECTION 7. REMOVAL FROM OFFICE. An Officer may be removed from office at any time, for any reason, by a 2/3 majority vote of the remaining Board of Directors. Upon such vote the Officer will relinquish his or her office but will retain Director status.

SECTION 8. VACANCIES. If a vacancy occurs during the year in any one (1) or more of the above offices, the Board of Directors, at any regular or special meeting, may elect a successor or successors who shall hold office until the next regular election.

If there are insufficient qualified candidates from the Membership willing and available to fill a vacancy, the duties of that office may be allocated to other Officers until such time as the availability of a qualified candidate allows for appointment of a replacement to the vacant office, Article III Section 2 notwithstanding.

ARTICLE V. COMMITTEES

SECTION 1. COMMITTEE APPOINTMENT. The President, with the consent and approval of the Board of Directors, shall appoint such standing and special committees as the Board of Directors shall direct. The President shall be an ex-officio member, without vote, of all committees.

SECTION 2. COMMITTEE COMPOSITION. Committee leadership and membership will be reviewed annually by the Board of Directors.

SECTION 3. COMMITTEE RESPONSIBILITIES. The committees shall be responsible for developing and implementing activities within their areas of responsibility as defined from time to time by the Board, within approved budgets and subject to oversight and guidance by the President. The Standing Committees shall consist of:

a) Buildings & Grounds Committee including all structural and equipment components of the Park's facilities and any rental of those facilities;

b) Range Committee covering all three outdoor ranges plus the air-gun range, including the physical condition of the ranges and the policies and procedures covering Member use of the ranges;

c) Conservation Committee covering maintenance of the lake and streams, including water conditions and the composition of the fish ecology;

d) Youth Programs Committee responsible for expanding use of the Park by area youth organizations such as BSA, 4H et al.;

e) Dinners Committee responsible for the monthly membership dinners;

f) Community Relations & Marketing Committee, including web site and Facebook support;

g) Special Events Committee responsible for Family Picnic, Kids Fish Rodeo, and other special events for members and the public;

h) Disciplinary Committee responsible for reviewing and documenting complaints against members and recommending corrective action to the Board;

i) Scholarship Committee responsible for screening applicants and awarding college scholarships to High School students based on academic achievement and interest in engaging in environment enhancing studies.

j) Finance Committee responsible for formulating budgets and monitoring the financial condition and performance of the Chapter and the performance of the Treasurer, as specified in Article IX below.

k) Election Committee responsible for establishing the election procedures and conducting voting by the membership.

l) Education & Training Committee responsible for educating members and the public on conservation and shooting sports issues and developing training programs in support of the IWLA's mission.

Committees may make operational decisions within established policies and procedures – any decisions outside of established policies or procedures require prior approval of the President and if requiring a policy change, the Board of Directors.

ARTICLE VI. CHECKS, NOTES AND DRAFTS

SECTION 1. SIGNATURES. Checks, notes, drafts and other orders for the payment of money shall be signed by the President or Treasurer, or such other persons as the Board of Directors from time to time may authorize in writing. The signature of any such person may be a facsimile or electronic signature when authorized by the Board of Directors.

ARTICLE VII. FISCAL YEAR

SECTION 1. FISCAL YEAR. The fiscal year of the Chapter shall begin on January 1 and end on December 31 of each year.

ARTICLE VIII. ADVISORY SERVICES

SECTION 1. APPOINTMENT. From time-to-time, when circumstances require, the Board of Directors may select an attorney presently licensed to practice law in the Commonwealth of Virginia, a Certified Public Accountant authorized to practice in the Commonwealth of Virginia, or other professionals who are familiar with the activities of the Chapter. The attorney and Certified Public Accountant may be Members of the Chapter.

ARTICLE IX. FINANCE COMMITTEE

SECTION 1. FINANCE COMMITTEE. The Finance Committee Chair shall be appointed and approved by the Board of Directors to serve a term of two (2) years. The Finance Committee Chair shall recruit and appoint additional committee Members.

SECTION 2. DUTIES OF THE COMMITTEE. Under the direction of the Board of Directors, the Finance Committee shall be responsible for overseeing the Chapter's finances to ensure that it remains financially sound. Specific responsibilities include, but are not limited to: (a) preparing draft budgets; (b) reviewing the regular accounting reports provided by the Treasurer; (c) making recommendations to the Board of Directors related to the retention of any accountant, auditor, tax preparer, attorney, or other service provider; (d) developing standardized policies and procedures for the receipt of donations in compliance with the Internal Revenue Code and such other Federal/State laws as may be applicable; and (e) perform calendar quarter internal reviews of transactions including review of bank reconciliations. The committee can also help identify and secure new sources of funds.

SECTION 3. ACCOUNTING BY TREASURER. The Treasurer shall, within forty-five (45) days after the end of the quarter, provide to the Finance Committee an accounting setting forth all income and expenses of the Chapter for the preceding three-month period. Such accounting shall include

verification of all income and expenses in the form of bank statements, and such other evidence as the Finance Committee deems reasonable.

ARTICLE X. AMENDMENTS

SECTION 1. THESE BYLAWS may be amended as follows:

Proposed amendments may be submitted in writing by any Member during a Board of Directors Meeting through written and verbal presentation. Any amendment may contain one or more sections. If it is voted and approved by two-thirds of the Board of Directors, it shall then be published verbatim by the Secretary and posted on the Chapter Website and voted on at a Chapter Membership meeting no sooner than thirty (30) days after posting. At the Chapter Membership Meeting, the Board decision to approve the amendment(s) shall be approved if receiving a favorable vote of two-thirds of the Members present and entitled to vote at the meeting or voting electronically or by mail prior to the Membership Meeting. All amendments shall be numbered consecutively, the first to be Amendment Number 1.

Within ten (10) days of ratification, a copy of any Amendment to the Bylaws shall be provided on the Chapter Website and maintained in hardcopy. Postcards will be sent to notify Members that do not have a Member email address in the Membership database.

No less than every five years, the Bylaws and Amendments shall be compiled, integrated, reviewed by the Board of Directors, and published.

ARTICLE XI. OTHER

SECTION 1. OTHER DOCUMENTS. These Bylaws incorporate by reference Chapter Rules and Regulations contained in one or more separate documents, as amended from time to time.

SECTION 2. PARK CLOSURE. Closing of park and individual facilities (ranges, Chapter House, lake, etc.) shall be approved by the Board of Directors, which may delegate such authority from time to time. Notification of closings will be made to the Members through electronic media (Website and email), newsletter (if released prior to the planned closing), and posting notices in the Chapter House and near the Chapter entrance gate.

SECTION 3. IWLA AFFILIATION. This Chapter shall be affiliated with the National Organization known as the Izaak Walton League of America, Inc., and by the Bylaws of the Chapter shall, at all times both in principal and purposes, be in strict accordance with the Articles of Incorporation and Bylaws of the Izaak Walton League of America, Inc. except as the same may be contrary to the laws of the Commonwealth of Virginia or the mission of this Chapter.

The Chapter shall collect in one sum the total amount of membership dues established for the Chapter, the National Organization, and the State Division, if one exists, and shall remit the National and State portions to the National office of the League within 30 days of receipt from the member.

The Chapter shall carry public liability and property damage insurance covering property owned, leased, rented or used by the Chapter for its meetings or other activities. Such insurance shall be made to cover any liability of the Chapter and include as additional insureds the Virginia Division and the National Izaak Walton League organization.

The Chapter shall furnish a copy of the following current documents to the national office: (1) the articles of incorporation, or Constitution and bylaws of the chapter whenever amended or updated; (2) annual corporation report with the state of incorporation, if required by the state; (3) annual

registration to solicit contributions, if required by the state; (4) IRS Form 990, if required by the IRS to be filed, and (5) a certificate of insurance listing the national organization and the appropriate state division, if applicable as additional insureds.

SECTION 4. DISTRIBUTION OF ASSETS. Upon the revocation of the Chapter's Charter or the dissolution of the Chapter, all the assets of the Chapter shall be applied and distributed as follows:

a) All liabilities and obligations of the Chapter shall be paid, satisfied and discharged.

b) Assets held by the Chapter requiring return, transfer or conveyance shall be returned, transferred or conveyed in accordance with such requirements.

c) No part of the remaining assets of the Chapter shall be distributed to or inure to the benefit of any Member, Officer, or Director of the Chapter, or any other party or entity, excepting only as in d) below.

d) The remaining assets shall be transferred or conveyed to the Virginia State Division of the Izaak Walton League of America, Inc., if such Division exists. If such division does not exist, then the remaining assets shall be transferred and conveyed to the National organization of the Izaak Walton League of America, Inc.

e) No transfer of the assets of the Chapter to any other entity, in excess of 10% of the Chapter's total assets, shall be effective or valid unless approved in advance of such transfer by a 2/3 vote of the National Executive Board and by a 2/3 vote of the Chapters' membership present at a meeting, provided that all members of the chapter were notified of the meeting twice in writing, once at least 30 days but no more than 60 days in advance and again at least 10 days, but not more than 30 days in advance of the meeting.

SECTION 5. INSURANCE. The Chapter shall carry public liability and property damage insurance covering property owned, leased, rented or used by the Chapter for its meetings or other activities. Such insurance shall be made to cover any liability of the Chapter and include as additional insureds the Virginia Division and the National Izaak Walton League organization.

These Bylaws as amended were approved by the Board of Directors of the Chapter on the 1st day of May, 2018 and approved by the Membership on the 21st day of June, 2018, with effect of that date. These Bylaws supersede and replace any and all previous versions of the Chapter Bylaws.

May 16, 2019

Dan Arico, President
Winchester Chapter of the Izaak Walton League

Date

Form **990-EZ**

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to *www.irs.gov/Form990EZ* for instructions and the latest information.

OMB No. 1545-1150

2018

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2018 calendar year, or tax year beginning , 2018, and ending , 20

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
Winchester Isaak Walton Club dba Winchester Chapter of the Izaak Walton Leagu

Number and street (or P.O. box, if mail is not delivered to street address) | Room/suite
P.O. Box 2955

City or town, state or province, country, and ZIP or foreign postal code
Winchester, VA 22604

D Employer identification number
51-0139273

E Telephone number
540-662-2976

F Group Exemption Number ▶ 3208

G Accounting Method: ☐ Cash ☑ Accrual Other (specify) ▶

H Check ▶ ☑ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ www.winchester-iwla.org

J Tax-exempt status (check only one) – ☑ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Form of organization: ☑ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B)) are $500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ $ 84,234

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☐

Revenue	1	Contributions, gifts, grants, and similar amounts received		1	9,140
	2	Program service revenue including government fees and contracts		2	5,507
	3	Membership dues and assessments		3	67,567
	4	Investment income		4	16
	5a	Gross amount from sale of assets other than inventory	5a 0		
	b	Less: cost or other basis and sales expenses	5b 0		
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)		5c	0
	6	Gaming and fundraising events:			
	a	Gross income from gaming (attach Schedule G if greater than $15,000)	6a 346		
	b	Gross income from fundraising events (not including $ 0 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000)	6b 1,658		
	c	Less: direct expenses from gaming and fundraising events	6c 3,254		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		6d	-1,250
	7a	Gross sales of inventory, less returns and allowances	7a 0		
	b	Less: cost of goods sold	7b 0		
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		7c	0
	8	Other revenue (describe in Schedule O)		8	0
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶		9	80,980
Expenses	10	Grants and similar amounts paid (list in Schedule O)		10	6,600
	11	Benefits paid to or for members		11	0
	12	Salaries, other compensation, and employee benefits		12	0
	13	Professional fees and other payments to independent contractors		13	21,616
	14	Occupancy, rent, utilities, and maintenance		14	26,164
	15	Printing, publications, postage, and shipping		15	10,631
	16	Other expenses (describe in Schedule O)		16	16,203
	17	**Total expenses.** Add lines 10 through 16 ▶		17	81,214
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)		18	-233
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	313,857
	20	Other changes in net assets or fund balances (explain in Schedule O)		20	1,056
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶		21	314,680

Part II **Balance Sheets** (see the instructions for Part II)
Check if the organization used Schedule O to respond to any question in this Part II . . . . . ☐

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	99,080	22	99,105
23	Land and buildings	251,362	23	249,934
24	Other assets (describe in Schedule O)	11,025	24	15,796
25	**Total assets**	362,055	25	364,835
26	**Total liabilities** (describe in Schedule O)	47,610	26	50,154
27	**Net assets or fund balances** (line 27 of column (B) **must** agree with line 21)	313,857	27	314,680

Part III **Statement of Program Service Accomplishments** (see the instructions for Part III)
Check if the organization used Schedule O to respond to any question in this Part III . . ☐

What is the organization's primary exempt purpose? Promote conservation and natural resource management

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 Operates and maintains indoor and outdoor facilities for its over 700 members and opens to local youth groups including BSA, 4H and Trail Wise to promote natural resource protection and outdoor recreation

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **28a** 69,611

29 Provides six $1,000 continuing education grants to worthy high school students to persue higher education in ecology and conservation related fields and provides grants to local charities

(Grants $ 6,600) If this amount includes foreign grants, check here . . . . ▶ ☐ **29a** 6,600

30 Supports local police, youth, hunter and self defence training consistent with NRA practices

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **30a** 5,003

31 Other program services (describe in Schedule O)
(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **31a** 0

32 **Total program service expenses** (add lines 28a through 31a) . . . . . ▶ **32** 81,214

Part IV **List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)
Check if the organization used Schedule O to respond to any question in this Part IV . . . . . ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Daniel Arico President	20	0	0	0
Christopher Barltrop Vice President (now Treasurer)	30	0	0	0
John Weeks Treasurer	15	0	0	0
Duane Kramer Secretary	10	0	0	0
James Sherry Membership Director	10	0	0	0
Al Stitt Director	5	0	0	0
Harold Whitacre Director	5	0	0	0
Howard Beny Director	5	0	0	0
Mike Harper Director	5	0	0	0
Patty Nunn Director	5	0	0	0
Robert Lunceford Director	5	0	0	0
John Suter Director	5	0	0	0

Part V **Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V . ☐

			Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		✓
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions	34		✓
35a	Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		✓
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b		
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		✓
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		✓
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee **or** were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		✓
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		✓
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		✓

41 List the states with which a copy of this return is filed ▶ Virginia

42a The organization's books are in care of ▶ John Weeks (2018) Chris Barltrop (2019) Telephone no. ▶ 202-368-1086
Located at ▶ 105 Tutelo Ln., Lake Frederick, VA ZIP + 4 ▶ 22630-2095

			Yes	No
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ▶ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b		✓
c	At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country ▶	42c		✓

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here . . . ▶ ☐
and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43

			Yes	No
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		✓
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		✓
c	Did the organization receive any payments for indoor tanning services during the year?	44c		✓
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		✓
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions	45b		✓

			Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46		✓

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

			Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47		✓
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		✓
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		✓
b	If "Yes," was the related organization a section 527 organization?	49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over $100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over $100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ▶ ☑ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer — Date: 4/14/2019

▶ Christopher Barltrop, Treasurer
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN

Firm's name ▶ | Firm's EIN ▶

Firm's address ▶ | Phone no.

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☑ Yes ☐ No

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization	Employer identification number
Winchester Isaak Walton Club dba Winchester Chapter of the Izaak Walton League	51-0139273

Part I **Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:

10 ☑ An organization that normally receives: (1) more than 33⅓% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33⅓% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations . . . . . .

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . .						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . .						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** . . . . . ▶ ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f)) . . . . 14 %

15 Public support percentage from 2017 Schedule A, Part II, line 14 . . . . . 15 %

16a **33 1/3% support test—2018.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **33 1/3% support test—2017.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

17a **10%-facts-and-circumstances test—2018.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **10%-facts-and-circumstances test—2017.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	78,675	121,342	61,884	64,770	76,708	403,379
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	20,922	8,275	7,532	11,198	7,165	55,092
3 Gross receipts from activities that are not an unrelated trade or business under section 513	545	1,735	1,330	684	346	4,640
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5	100,142	131,352	70,746	76,652	84,219	463,111
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						463,111

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
9 Amounts from line 6	100,142	131,352	70,746	76,652	84,219	463,111
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	108	68	0	10	16	202
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b	108	68	0	10	16	202
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)	100,250	131,420	70,746	76,662	84,235	463,313

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f))	15	99.96 %
16	Public support percentage from 2017 Schedule A, Part III, line 15	16	99.94 %

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2018** (line 10c, column (f), divided by line 13, column (f))	17	0.04 %
18	Investment income percentage from **2017** Schedule A, Part III, line 17	18	0.06 %

19a **33 1/3% support tests—2018.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☑

b **33 1/3% support tests—2017.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* ***Part VI*** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer (b) and (c) below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* ***Part VI*** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* ***Part VI*** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* ***Part VI*** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in* ***Part VI****, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* ***Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* ***Part VI.***	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* ***Part VI.***	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* ***Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a		
b	A family member of a person described in (a) above?	11b		
c	A 35% controlled entity of a person described in (a) or (b) above? *If "Yes" to a, b, or c, provide detail in* ***Part VI.***	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (***see instructions***).*

a ☐ The organization satisfied the Activities Test. *Complete* ***line 2*** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* ***line 3*** *below.*

c ☐ The organization supported a governmental entity. *Describe in* ***Part VI*** *how you supported a government entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer (a) and (b) below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer (a) and (b) below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *Provide details in* ***Part VI.***	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A—Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B—Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (explain in detail in **Part VI**):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C—Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D—Distributions		**Current Year**
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in **Part VI**). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	
9	Distributable amount for 2018 from Section C, line 6	
10	Line 8 amount divided by line 9 amount	

Section E—Distribution Allocations (see instructions)		**(i) Excess Distributions**	**(ii) Underdistributions Pre-2018**	**(iii) Distributable Amount for 2018**
1	Distributable amount for 2018 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2018 (reasonable cause required—explain in **Part VI**). See instructions.			
3	Excess distributions carryover, if any, to 2018			
a	From 2013			
b	From 2014			
c	From 2015			
d	From 2016			
e	From 2017			
f	**Total** of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2018 distributable amount			
i	Carryover from 2013 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2018 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2018 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in **Part VI.** See instructions.			
6	Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in **Part VI.** See instructions.			
7	**Excess distributions carryover to 2019.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2014 . . .			
b	Excess from 2015 . . .			
c	Excess from 2016 . . .			
d	Excess from 2017 . . .			
e	Excess from 2018 . . .			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

N/A

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization

Winchester Isaak Walton Club dba Winchester Chapter of the Izaak Walton League

Employer identification number

51-0139273

10. $6,000 - five $1,000 continuing education grants to worthy high school students to pursue higher education in ecology and conservation related fields

10. $100 - Millwood Station Volunteer Fire and Rescue

10. $500 - Lord Fairfax House, a Winchester Drug Rehabilitation program

16. Other Expenses $2,080 - Membership expenses (incl. $1,506 for gate cards)

16. Other Expenses $7,235 - Insurance

16. Other Expenses $5,003 - Education & Training expenses

16. Other Expenses $4,942 - Fundraising expenses

16. Other Expenses $197 - Taxes & Licenses

20. Other Changes $1,174 - Accounts payable to Loudoun County Chapter

20. Other Changes $(118) - Prior Period Adjustment

24. Other Assets $4,377 - Prepaid Insurance

24. Other Assets $4,712 - Equipment

25. Other Assets $6,707 - Accrual of Dues billed in 2018 but not received till 2019

26. Total Liabilities - $43,043 - Prepaid 2019 Membership Dues

26. Total Liabilities - $2,575 - Targeted Grants

26. Total Liabilities - $555 SASP Fees Payable

26. Total Liabilities - $1,174 Due to Loudoun Chapter (they inadvertantly paid for gravel delivered to us)

26. Total Liabilities - $100 Prepaid Rental Deposit

26. Total Liabilities - $2,708 Accrual of Dues Payble to National on membership billed in 2018 but not received till 2019

2018 ANNUAL REPORT
COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

1 0 4 0 0 7 2 8 0 6 3

1. CORPORATION NAME
WINCHESTER ISAAK WALTON CLUB

DUE DATE: **9/30/2018**

CORPORATE ID.: **0072806-3**

2. VA REGISTERED AGENT NAME AND OFFICE ADDRESS: ATTORNEY.

STUART W NOLAN
4 FAMILY LIFE LANE
FRONT ROYAL VA 22630

5. TOTAL NUMBER OF AUTHORIZED SHARES:

3. CITY OR COUNTY OF VA REGISTERED OFFICE:
193 - WARREN COUNTY

4. STATE OR COUNTRY OF INCORPORATION:
VA - VIRGINIA

Changes to items 1 through 5 above cannot be accomplished on this annual report form and will require a separate filing(s). Carefully read the enclosed instruction sheet. Visit our website at scc.virginia.gov/clk/formfee.aspx or contact the Clerk's Office. Type or print in black only.

6. PRINCIPAL OFFICE ADDRESS:

☐ Mark this box if address shown below is correct	If address is blank or incorrect, add or correct below.
ADDRESS: **PO BOX 2955**	ADDRESS:
CITY/ST/ZIP: **WINCHESTER VA 22604**	CITY/ST/ZIP:

7. DIRECTORS AND PRINCIPAL OFFICERS: All directors and principal officers must be listed. An individual may be designated as both a director and an officer.

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☐ Addition ☑ Replacement
OFFICER [X] DIRECTOR [X]	OFFICER [X] DIRECTOR [X]
NAME: **BRIAN CALLAHAN**	NAME: DANIEL ARICO
TITLE: **PRESIDENT**	TITLE: PRESIDENT
ADDRESS: **103 MAVERICK CT.**	ADDRESS: 165 PINECREST ST.
CITY/ST/ZIP: **STEPHENS CITY VA 22655**	CITY/ST/ZIP: FRONT ROYAL, VA 22630

I AFFIRM THAT THE INFORMATION CONTAINED IN THIS REPORT IS ACCURATE AND COMPLETE AS OF THE DATE BELOW.

SIGNATURE OF DIRECTOR/OFFICER LISTED IN THIS REPORT

CHRISTOPHER BARLTROP
PRINTED NAME AND TITLE
VICE PRESIDENT

9/26/2018
DATE

It is a Class 1 misdemeanor for any person to sign a document that is false in any material respect with intent that the document be delivered to the Commission for filing.

CISHJR

2018 ANNUAL REPORT CONTINUED

CORPORATE NAME:
WINCHESTER ISAAK WALTON CLUB

DUE DATE: 9/30/2018
SCC ID NO.: 0072806-3

7. DIRECTORS AND PRINCIPAL OFFICERS (continued):

All directors and principal officers must be listed.
An individual may be designated as both a director and an officer.

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☑ Correction ☐ Addition ☐ Replacemen
OFFICER [X] DIRECTOR [X] NAME: **CHRISTOPHER BARLTROP** TITLE: **TREASURER** ADDRESS: **105 TUTELO LN.** CITY/ST/ZIP: **LAKE FREDERICK VA 22630**	OFFICER ☑ DIRECTOR ☑ NAME: TITLE: VICE-PRESIDENT ADDRESS: CITY/ST/ZIP:
Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☐ Addition ☑ Replacement
OFFICER [X] DIRECTOR [X] NAME: **MICHAEL MERCER** TITLE: **SECRETARY** ADDRESS: **130 FIRST MANASSAS PL.** CITY/ST/ZIP: **STEPHENS CITY VA 22655**	OFFICER ☑ DIRECTOR ☑ NAME: DIANE KRAMER TITLE: SECRETARY ADDRESS: 106 HARVESTER DR. CITY/ST/ZIP: LAKE FREDERICK, VA 22630
Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☐ Addition ☑ Replacement
OFFICER ☐ DIRECTOR [X] NAME: **DAVID PRATER** TITLE: **DIRECTOR** ADDRESS: **926 BERRYS FERRY RD.** CITY/ST/ZIP: **WHITE POST VA 22663**	OFFICER ☑ DIRECTOR ☑ NAME: JOHN F. WEEKS TITLE: TREASURER ADDRESS: 134 RUFFED GROUSE CT. CITY/ST/ZIP: LAKE FREDERICK, VA 22630
Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☐ Addition ☑ Replacement
OFFICER ☐ DIRECTOR [X] NAME: **PAUL STRAUDERMAN** TITLE: **DIRECTOR** ADDRESS: **106 HINES ST.** CITY/ST/ZIP: **WINCHESTER VA 22602**	OFFICER ☐ DIRECTOR ☑ NAME: HAROLD WHITACRE TITLE: DIRECTOR ADDRESS: 461 E. PERKINS MILL RD CITY/ST/ZIP: WINCHESTER, VA 22602

CISJMJ

2018 ANNUAL REPORT CONTINUED

CORPORATE NAME:
WINCHESTER ISAAK WALTON CLUB

DUE DATE: 9/30/2018
SCC ID NO.: 0072806-3

7. DIRECTORS AND PRINCIPAL OFFICERS (continued):

All directors and principal officers must be listed.
An individual may be designated as both a director and an officer.

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☑ Correction ☐ Addition ☐ Replacement
OFFICER [X] DIRECTOR [X] NAME: JAMES SHERRY TITLE: SECRETARY ADDRESS: 106 BEDFORD DR. CITY/ST/ZIP: WINCHESTER, VA 22602	OFFICER [✓] DIRECTOR [✓] NAME: JAMES SHERRY TITLE: MEMBERSHIP DIRECTOR ADDRESS: 106 BEDFORD DR. CITY/ST/ZIP: WINCHESTER, VA 22602
Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☑ Correction ☐ Addition ☐ Replacement
OFFICER [X] DIRECTOR [X] NAME: HOWARD BENY TITLE: MEMBERSHIP DIRECTOR ADDRESS: 137 CABBAGEWHITE DR. CITY/ST/ZIP: LAKE FREDERICK, VA 22630	OFFICER [ ] DIRECTOR [✓] NAME: HOWARD BENY TITLE: DIRECTOR ADDRESS: 137 CABBAGEWHITE DR. CITY/ST/ZIP: LAKE FREDERICK, VA 22630
Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☑ Addition ☐ Replacement
OFFICER [ ] DIRECTOR [X] NAME: TITLE: ADDRESS: CITY/ST/ZIP:	OFFICER [ ] DIRECTOR [✓] NAME: MICHAEL HARPER TITLE: DIRECTOR ADDRESS: 116 CAMARGE CT. CITY/ST/ZIP: STEPHENS CITY, VA 22655
Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☑ Addition ☐ Replacement
OFFICER [ ] DIRECTOR [X] NAME: TITLE: ADDRESS: CITY/ST/ZIP:	OFFICER [ ] DIRECTOR [✓] NAME: ROBERT LUNCEFORD TITLE: DIRECTOR ADDRESS: 102 LEWIS CIR. CITY/ST/ZIP: WINCHESTER, VA 22602-6004

CISJMJ

CORPORATE NAME:
WINCHESTER ISAAK WALTON CLUB

DUE DATE: 9/30/2018
SCC ID NO.: 0072806-3

7. DIRECTORS AND PRINCIPAL OFFICERS (continued):

All directors and principal officers must be listed.
An individual may be designated as both a director and an officer.

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☑ Addition ☐ Replacement
OFFICER [ ] DIRECTOR [ ] NAME: TITLE: ADDRESS: CITY/ST/ZIP:	OFFICER ☐ DIRECTOR ☑ NAME: PATTY NUNN TITLE: DIRECTOR ADDRESS: 1237 LAKEVIEW DR. CITY/ST/ZIP: CROSS JUNCTION, VA 22625

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☐ Addition ☐ Replacement
OFFICER [ ] DIRECTOR [ ] NAME: TITLE: ADDRESS: CITY/ST/ZIP:	OFFICER ☐ DIRECTOR ☑ NAME: AL STITT TITLE: DIRECTOR ADDRESS: 105 GODWIN CT. CITY/ST/ZIP: WINCHESTER, VA 22602

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☑ Addition ☐ Replacement
OFFICER ☐ DIRECTOR [ ] NAME: TITLE: ADDRESS: CITY/ST/ZIP:	OFFICER ☐ DIRECTOR ☑ NAME: JOHN SUTER TITLE: DIRECTOR ADDRESS: 9287 BLACK POND LN. CITY/ST/ZIP: DELAPLANE, VA 20144

Mark appropriate box unless area below is blank: ☐ Information is correct ☐ Information is incorrect ☐ Delete Information	If information at lower left is incorrect or blank, please mark appropriate box and enter information below: ☐ Correction ☐ Addition ☐ Replacement
OFFICER ☐ DIRECTOR [ ] NAME: TITLE: ADDRESS: CITY/ST/ZIP:	OFFICER ☐ DIRECTOR ☐ NAME: TITLE: ADDRESS: CITY/ST/ZIP:

CISJMJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Gaynelle Orndorff	
Moore Clemens & Company 101 West Market Street P.O. Box 430 Leesburg VA 20178	PHONE (A/C, No, Ext): (703)777-1275	FAX (A/C, No): (703)771-1407
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : CINCINNATI SURPLUS	
INSURED	INSURER B :	
Winchester Izaak Walton Club dba Winchester Chapter of the Izaak Walton League PO BOX 2955 Winchester VA 22604-2154	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 2018 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	X		CSU0074614	9/8/2018	9/8/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 1,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			CSU0074618	9/8/2018	9/8/2019	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

National Izaak Walton League of America is an additional insured

CERTIFICATE HOLDER

National Izaak Walton League of America
707 Conservation Drive
Gaithersburg, MD 20878

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

M Morris, CIC/GAYNEL

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Moore Clemens & Company
101 West Market Street
P.O. Box 430
Leesburg VA 20178

CONTACT NAME: Gaynelle Orndorff
PHONE (A/C, No, Ext): (703)777-1275 **FAX (A/C, No):** (703)771-1407
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : CINCINNATI SURPLUS	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Winchester Izaak Walton Club
dba Winchester Chapter of the Izaak Walton League
PO BOX 2955
Winchester VA 22604-2154

COVERAGES **CERTIFICATE NUMBER:** 2018 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	X		CSU0074614	9/8/2018	9/8/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 1,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			CSU0074618	9/8/2018	9/8/2019	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
National Izaak Walton League of America is an additional insured

CERTIFICATE HOLDER

National Izaak Walton League of America
707 Conservation Drive
Gaithersburg, MD 20878

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
M Morris, CIC/GAYNEL

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IZAAK WALTON LEAGUE OF AMERICA CHAPTER / DIVISION 2018 QUESTIONNAIRE

Please complete the following sections with information from 2018 and return this form to the National Office of the Izaak Walton League of America **by no later than August 16, 2019.**

I. CHAPTER / DIVISION INFORMATION – Please complete the following as applicable.

Chapter / Division Name: Winchester, VA

Mailing Address: P. O. Box 2955, Winchester, VA 22604

Telephone: (540) 662-2976 Web Site: www.winchester-iwla.org

Current Member Count: 804

IRS-Assigned Tax ID Number (Employer ID Number or EIN) 51-0139273

If not under IWLA 501(c)(3) Group Exemption, Federal Tax-Exempt Status: 501(c)(___)

Name and Title of Officer Completing This Form: Chris Barltrop, Treasurer

Address: 105 Tutelo Ln, Lake Frederick, Va 22603-2095

Phone: Home (703) 620-2986 Work (202) 368-1086

E-Mail: treasurer @ winchester-iwla . org

II. SUMMARY OF CHAPTER / DIVISION ACTIVITIES

In the questions below, we ask you to provide basic information about chapter/division meetings, activities, and uses of property. This information is required to determine the extent to which chapters and divisions are supporting the conservation mission of the Izaak Walton League of America and fulfilling obligations as tax-exempt organizations. In each case, please estimate approximately how much time your chapter/division devoted to these types of activities in 2018. In the case of chapter/division meetings and activities, please indicate whether the primary purpose of an individual activity was for education/conservation; social/recreation; fundraising; or chapter/division operations.

To help you complete this form, here is a list of sample individual activities that would qualify as education/conservation; social/recreation; fundraising; or chapter operations:

Education or Conservation Activities: Hunter/angler conservation or safety education programs; firearms training; stream monitoring; litter pick-up events; tree plantings; presentations at meetings or articles in newsletters on conservation topics; testimony at public hearings on conservation issues; providing facilities to schools, scouts, or other youth groups: student scholarships to study conservation; or providing grants to other conservation organizations.

Social or Recreation Activities: Dances; games (cards, darts, etc.), barbecues or other meals; shooting sports; hunting; fishing, boating, camping.

Fundraising Activities: Auctions; raffles; food sales; membership renewal and recruitment; construction and sale of League items; facility rentals; grant writing and administration.

Chapter/Division Operations: Election of officers; preparation and approval of budgets; review of finances; filing of annual tax returns; maintenance of chapter grounds or buildings.

A. Chapter / Division Meetings

Number of Meetings per Year: 100s

Please rank from 1 (the greatest amount of time) to 4 (the least amount of time) the approximate amount of time spent at meetings in 2018 on each of the following activities. (Enter "n/a" for any activity that did not take place at any meetings in the past year.)

Chapter/Division Operations: 2 Education/Conservation Activities: 1

Social/Recreation Activities: 3 Fundraising: 4

B. Chapter / Division Activities

Please briefly describe the types of activities conducted or sponsored by your chapter/division in 2018. For each activity, please include the number of participants, how frequently the activity took place, and key outcomes achieved. Please indicate whether the primary purpose of the activity was education/conservation; social/recreation; fundraising; or chapter/division operations. **Please attach extra sheets if necessary.**

Activity (where applicable, please include number of participants, number of times activity took place, and key outcomes achieved)	**Primary Purpose** (Education/Conservation; Social/Recreation; Fundraising; or Chapter/Division Operations)
14 Board meetings, 12 Membership meetings (participation in Membership meetings varies, typically around 35) and multiple Committee meetings. See website calendar.	Chapter Operations
Website that provides information to our members including Calendar and acts as a marketing tool to attract new members, plus a monthly Newsletter.	Chapter Operations
Youth involvement in fishing through the annual Kids Fishing Rodeo that is open to the public (80+ participants and the Cops&Bobbers event in partnership with the Winchester Sheriff's office.	Education/ Conservation
Youth involvement in camping - 7 events in 2018 including Trail Life Summer Camp and camping events for multiple BSA Troupes.	Education/ Conservation
Youth firearms marksmanship and safety through BSA events and the hosting of the Blue Ridge Bullets SASP team.	Education/ Conservation
Member firearms training through Bullseye competition and 5 NRA training courses.	Education/ Conservation
Ecology in our lake through weed control and switching from trout stocking to adding 4 species of fish, snails, clams and crayfish.	Education/ Conservation
Outdoor activities through CPR, Hunter Safety and Boating Safety courses.	Education/ Conservation

C. Other Uses of Chapter Property

If your chapter owns or leases property, please describe the ways in which you allow chapter members, outside groups, and the general public to use the property not covered above. For each use, please provide an estimate of the number of times each activity took place and state whether the chapter charges a fee for that use. **Please attach extra sheets if necessary.**

Use of Property	**Estimate of Time of Use**	**Fee?**
Wedding Receptions	Periodic, see calendar	Y
Family Reunions	Periodic, see calendar	Y
Birthday Parties	Periodic, see calendar	Y
Graduation Paries	Periodic, see calendar	Y
Scout Merritt Badge events	Periodic, see calendar	N

Please return to: IWLA, ATTN: Lily Cai, 707 Conservation Ln, Gaithersburg, MD 20878 or *lcai@iwla.org*. Electronic copies of this form are available on the League's website at: *www.iwla.org/501c3*